

Organizational Chart and Processes

The organization structure functions and follows the hierarchical structure. The University derives its major strength from a large part of senior academicians, bureaucrats and industrialists known for their proven integrity and intellect as Board of Management and Academic Council members supported by a dedicated team of teaching and non-teaching staff which work assiduously in achieving the University's goal.

The organizational structure of the institution provides every employee an access to the highest authority in order to express views or give suggestions for improvement.

The management team provides policy directions whereas the day to day working and implementation aspects of the policy guidelines are handled by the Principal supported and assisted by the core team.

The Vice Chancellor envisions and Registrar implements policies, takes decisions, frame rules and regulations and facilitates goal-oriented actions through faculty participation at all levels. Registrar, Dean of the Faculty along with the Head of the Department deals with all the financial matters of the University like approval of the annual budget, paying salaries, recruitment of staff members, confirmation of the services of the employees, fixation of increment etc. Once the management has spelt out the broad guidelines the members are given freedom to take their own decision through mutual discussions ensuring proper implementation of the decision.

The Vice Chancellor, being a full time officer of the University, provides the required leadership to the organization

For Managing academic and other functions of the University the management system is established and implemented through decentralization of power to the officials and statutory bodies of the university as depicted below:

The entire system is also supported by numerous administrative committees constituted annually for performing various academic, administrative and extracurricular responsibilities which ensures shared decision making. Besides these committees, several ad-hoc committees are also constituted from time to time for special events and purposes

Adequate powers are vested in employees from various levels of hierarchy with a view to enhancing their leadership skills.

The statutory bodies include:

- Board of Management
- Academic Council
- Boards of Studies
- Planning and Monitoring Board
- Finance Committee

- Deans' Committee Other Committees include:
- Research Board
- Departmental Research Committee
- Research Admission Committee
- Research Promotion Committee
- Internal Quality Assurance Cell
- Examination Committees:
 - Unfair Means Adjudication Committee
 - Grievance Redressal Committee
 - Result Committee
- Grievance Appeal Committee
- Anti Ragging Committee
- Library Committee
- Sports Committee
- Website Updation Committee

Besides, the University has an Internal Quality Assurance Cell (IQAC) which has been set up as per guidelines of the NAAC-UGC to monitor performance, evaluation, assessment, accreditation and quality upgradation of the institution. The IQAC brainstorms and generates innovative ideas for quality enhancement, on a regular basis.

Decision Making Processes at the University

All the major decisions regarding the formulation of policies, as well as strategies and practices to be adopted for the overall development of the institution are taken by the top management with the involvement of the bodies like the Board of Management, Academic Council, Planning and Monitoring Board, and Finance Committee etc.

The Decision making processes of the University at various levels are as specified below:

Decision making process at the Management Level

The Board of Management (BOM) is the highest governing body and principal organ of management of the University which oversees and monitors its large scale programmatic goals and financial and physical resources

The Vice Chancellor, as the head of the institution, and chairman of the BOM is the executive authority who is empowered to carryout the academic, administrative and management duties

Decision making process involving Academics/Curricula

The Academic Council is the principal academic body of the University and is responsible for the maintenance of standards of teaching, research and evaluation within the University

The Deans of different faculties, with the approval of management committee headed by the Vice Chancellor, play an active role in policy making by discussing essential aspects of teaching Learning and Research

in the University.

All faculty members of a department are members of the respective Board of Studies and participate in decision making pertaining to designing, revising and updating of the curriculum

All heads of departments are members of the Academic Council and are involved in taking major decisions pertaining to academics and curricula planning

Faculty members are also involved in planning and effective implementation of research programmes, through various committees like Research Admission Committees, and Department / Subject Research Committees

The Heads of the various committees viz. Research Promotion, Examination, Grievance appeal, Website Updating etc in consultation with other members of the committees contribute actively towards decision making by providing issues for discussion or recommendations to be forwarded for implementation after thorough consideration.

Decisions regarding extra and co-curricular activities are taken by the Dean and other coordinators of students' welfare and activities committee, with significant inputs from the students as well, which are further approved by the Vice Chancellor

Decision making process involving Planning and Financial issues

Planning and Monitoring Board is the principal planning body of the University which monitors its developmental programmes

For various administrative decisions pertaining to infrastructure, teaching learning and research resources, student, faculty and staff welfare and development, strategic planning etc a number of committees have been constituted which have faculty representation on them. Recommendations of these committees are further put up before the statutory bodies like Planning and Monitoring Board, Deans' Committee etc as per the nature of the issue. The final approval is accorded by the BOM

The Finance committee is the principal body of the University responsible for the financial and budgeting matters and management of funds, assets and capital of the institution. It also has a few faculty and staff members on board

Recommendations of this committee are implemented after the approval of the BOM

ORGANIZATIONAL SET UP OF IIS (DEEMED TO BE UNIVERSITY)

